

Regulation	Phase I	Phase II
Leave for Study/Research Purpose	Not available	<p>Purpose: To conduct research or take short course in other MIs aside the HI during scholarship period.</p> <p>Maximum period: 6 months</p> <p>Form submission: Students must submit the (1) <i>Request Form for Leave</i> to AUN/SEED-Net with endorsement from advisor, (2) consent letter from receiving MI(s) and (3) detailed study/research plan, at least 30 days prior to the leave. Request must comply with regulations of HI and concerned MI(s).</p> <p>Support from AUN/SEED-Net: If approved, monthly allowance may be adjusted according to AUN/SEED-Net regulations, namely;</p> <ul style="list-style-type: none"> - If destination is home country, 50% of monthly allowance will be provided. - If it is in other member countries, Full monthly allowance will be paid.
Home Leave	<p>Purpose: To visit home country.</p> <p>Maximum period: 30 days per year. If extra days needed, request form must be filed for approval.</p> <p>Form submission: In case, the total period of leave exceeding 30 days per year, students must submit the Request for Leave Form to AUN/SEED-Net with endorsement from advisor, at least 30 days prior to the leave. Request should abide with regulations of HI.</p> <p>Support from AUN/SEED-Net: No support for the period exceeding 30 days per year. If approved, monthly allowance may be adjusted.</p>	Same as in Phase I
Family Invitation and Stay	<p>Purpose: To invite their family members to the HI.</p> <p>Maximum period: No limit</p> <p>Form submission: Students must submit the Declaration Form to AUN/SEED-Net with endorsement from advisors and we will acknowledge to the HIs.</p> <p>Supports from AUN/SEED-Net: No support and students must take all risks, responsibilities, expenses, regarding their family's stay.</p>	Same as in Phase I
Postponement of Return Date	<p>Purpose: To complete study or administrative matters.</p> <p>Maximum period: 3 weeks</p> <p>Form submission: Students to submit the Request for Postponement of Return Date Form to AUN/SEED-Net with comments/endorsement from advisors at least ONE MONTH prior to the scholarship end date.</p> <p>Supports from AUN/SEED-Net: If requests are approved, AUN/SEED-Net will provide <u>a flight ticket back to home country and insurance</u> during the period of postponement while students are responsible for all other expenses and risks incurred.</p> <p>Failure to return to home country by the end of postponement will result in <u>cancellation of all supports</u>.</p>	<p>Same as in Phase I, except:</p> <p>Maximum period:</p> <ul style="list-style-type: none"> - Master's students: 2 months - Doctoral students: 3 months <p>No second request to be considered.</p>
Extension of Scholarship	<p>Purpose: To complete study.</p> <p>Maximum period: 6 months</p> <p>Form submission: Students to submit the Request for Extension of Scholarship Form to AUN/SEED-Net with comments/endorsement from advisors at least TWO MONTHS prior to the scholarship end date.</p> <p>Supports from AUN/SEED-Net: If requests are approved, AUN/SEED-Net will <u>provide maximum 50% of monthly allowance, a flight ticket back to home country and insurance</u> during the period of extension on condition that tuition fee is waived by the concerned HI.</p> <p>Failure to return to home country by the end of extension will result in <u>cancellation of all supports</u>.</p>	<p>Same as in Phase I, except:</p> <p><u>Only PhD Sandwich students are allowed for this request.</u></p> <p>No second request to be considered.</p>